

THE CONSTITUTION OF THE UNIVERSITY OF HONG KONG PUBLIC HEALTH ALUMNI SOCIETY

1. Name and Address

The English name of the Society is “The University of Hong Kong Public Health Alumni Society” and the Chinese name is “香港大學公共衛生校友會”, hereafter referred to as the “Society”.

The registered address of the Society is School of Public Health, Patrick Manson Building, 7 Sassoon Road, Pokfulam, Hong Kong.

2. Mission

The Society shall promote the interests, welfare and educational aims of the School of Public Health and its alumni; establish and maintain a mutually beneficial relationship between the School of Public Health and its alumni; and encourage lifelong engagement of the School of Public Health’s alumni with their fellow alumni and the University community.

The Society shall provide for the exchange of information and ideas between the School of Public Health and its alumni, and shall seek to develop programs involving alumni in various areas of service to the School of Public Health. Where appropriate, the Society will cooperate in instituting and furthering policies and programs of the School of Public Health and may recommend other policies and programs designed to promote the welfare of the School of Public Health and its alumni.

These purposes of the Society shall remain in effect for as long as the School of Public Health remains organized exclusively for charitable, scientific, literary or educational purposes.

3. Alumni Council

- 3.1. The governing body of the Society shall be the Alumni Council, referred to in this Constitution as the “Council”. Any member of the Society is eligible to serve on the Council.
- 3.2. The Council shall consist of a President, a Vice-President, an Honorary Secretary, an Honorary Treasurer. These persons are referred to as “Office Bearers”. Office bearers are responsible for managing the business of the Society and acting as the signatories of the Society. All Office Bearers shall be appointed by the Director of the School of Public Health of The University of Hong Kong. Each term of office of Office Bearer is two years; or unless otherwise instructed by the Director of School of Public Health.
- 3.3. The Council shall also consist of a Faculty Representative and a Student Representative. These persons are referred to as “Council Members”. Council Members are responsible for advising the council on the running of the Society by lending experience and knowledge. All Council Members shall be appointed by the Director of the School of Public Health of The University of Hong Kong. Each term of office of Faculty Representative is two years; or unless otherwise instructed by the Director of School of Public Health. Each term of office of Student Representative is one academic year.

4. Membership

- 4.1. Membership in the Society shall be open to all persons who wish to further the interests of the Society and are recognized by the School of Public Health as, respectively, alumni of the following degrees of curriculum:
 - Doctor of Philosophy
 - Doctor of Medicine

- Master of Philosophy
 - Master of Public Health
 - Master of Medical Sciences
 - Postgraduate Diploma in Public Health
 - Postgraduate Certificate in Public Health
 - Bachelor of Science (Exercise & Health)
- 4.2. Any person who wishes to be a member of the Society must duly complete a membership application form and pay an annual membership fee or a single fee required. Members of the Society are categorized into:
- 4.2.1. An Ordinary Member is a member who has paid an annual membership fee as determined by the Society.
- 4.2.2. A Life Member is a member who has made to the Society a single fee in Hong Kong Dollars as determined by the Society. A Life Member is exempted from annual membership fee thereafter.
- 4.3. Each admitted member shall abide by the Constitution of the Society and shall be entitled to all advantages and privileges of membership.
- 4.4. Any person's membership may be terminated by resignation or expulsion. Any motion to suspend or expel any member of the Society must be supported by two-thirds of the Council.
- 4.5. A membership year runs from 1 September to 31 August. Membership fee must be paid in full regardless of the start date of membership.
- 4.6. Membership shall be renewed by paying an annual membership fee as determined by the Society. Failure to pay the annual membership fee 1 month after the expiry of membership shall constitute a withdrawal from the Society.

5. Executive Committee

- 5.1. The Society forms six executive committees that plan, organize and conduct programmes and events for the benefit of all alumni and students of the School of Public Health. The six executive committees are:
- Social Activities Committee
 - Membership Committee
 - Public Relations Committee (IT/Publications)
 - Student Welfare Committee
 - Liaison & Outreach Committee
 - Donation & Scholarship Committee
- 5.2. The six executive committees are governed by the Council and supervised by the respective members of the Council with the following responsibilities:
- 5.2.1. **Social Activities Committee**
To gather the members of the Society and build a strong network, be responsible to organize and manage all events to be held by the Society. Members will be involved in the logistics, the planning and the conducting of the events.
- 5.2.2. **Membership Committee**
To maintain and review of tiers annual adjustment, the recruitment and retention of Alumni Society members by extending invitations, reviewing and updating benefits of membership, and advising on recruitment materials.

5.2.3. **Public Relations Committee (IT/Publications)**

To be responsible for branding of the Alumni Society, publish recruitment materials, design souvenirs and maintain local, mainland and international outreach.

5.2.4. **Student Welfare Committee**

To develop the Mentorship Program and workshop relating to student welfare.

5.2.5. **Liaison & Outreach Committee**

To develop the public health outreach and explore the practicum opportunities for students.

5.2.6. **Donation and Scholarship Committee**

To coordinate the receipt of donation and award of scholarships.

6. Council Meeting

6.1. The Council Meeting of the Society shall be held on such day and at such place as the President of the Council may designate, for the purpose of hearing a report by the President on current activities and for such other business as the President may wish to raise. Special Council Meeting of the Society may be held at such time and place as determined by the President of the Council.

6.2. The quorum of the Council Meeting shall be 50% of the Council.

7. Alteration of Constitution

7.1. Any motion to alter the Constitution must be included in the notice of the Council Meeting.

7.2. Any motion to alter the Constitution must be supported by two-thirds of the Council present at the Council Meeting at which a quorum is present.

8. Miscellaneous

8.1. In the event of dissolution of the Society, all of its assets, after payment of or provision for its liabilities, shall be distributed to the School of Public Health, provided the School of Public Health then is exempt from income tax and is organized and operated exclusively for charitable, scientific, literary or educational purposes. Any such assets not so disposed of shall be distributed, by the University of Hong Kong, exclusively for such purposes, or to organizations which are organized and operated exclusively for such purposes.

8.2. No part of the net earnings of the Society shall inure to the benefit of any member, director, officer or other private individual, except that the Society shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes stated in the mission.

8.3. No substantial part of the activity of the Society shall consist of carrying on propaganda. The Society shall not participate in, or intervene in any manner whatsoever in (including the publishing or distributing of statements) any political campaign on behalf of any candidate for public office. Nothing contained in this Constitution shall authorize, or permit the Society to operate other than exclusively for charitable, scientific, literary or educational purposes and no amendment of this Constitution shall authorize or permit the Society to be organized or operated other than exclusively for the aforesaid purposes.

The effective date of this Constitution of The University of Hong Kong Public Health Alumni Society is 28 February, 2018.